



APPLICATION FOR PRO BONO LEGAL ASSISTANCE

Not for Profit Organisation

Applicant (client) contact

Name: _____

Address: _____

Applicant (client) contact

Telephone: _____

Mobile: _____

Email: _____

Hall & Wilcox contact

Initials: _____

Briefly describe the facts giving rise to a need for pro bono assistance and, if possible, the legal services required (for example, how long do you anticipate pro bono assistance will be required?):

Does the charitable, not for profit or community organisation:

- 1 does the organisation work on behalf of low income or disadvantaged members of the community? (if yes, provide a brief explanation of the work); or
- 2 does the organisation work for the public good?¹ (if yes, provide a brief explanation of the work including the mission of the organisation)

¹ In deciding what it is 'for the public good' a consideration of the mission of the organisation is required. It is compelling such as to benefit low income or disadvantaged individuals, or clearly in the broad public interest (e.g. a homeless person's support service, volunteer fire fighting, environmental protection, ending world blindness, or animal rescue) then any free legal work for that organisation will most likely be considered pro bono legal work.

Does the matter raise an issue of public interest² which otherwise would not be pursued? (if yes, please briefly explain).

Briefly explain why the organisation is not able to pay Hall & Wilcox's usual professional fees for the required legal services:

Fee earners involved: <i>(must include partner responsible)</i>	
Quote: <i>(as if professional fees were to be billed and it was not a pro bono matter)</i> NOTE: pro bono fees vary by office. Please see fees for current financial year on intranet	\$
Likely disbursements: <i>(please tick)</i>	<input type="checkbox"/> Photocopying <input type="checkbox"/> Facsimiles <input type="checkbox"/> Land Titles Office/ State Revenue Office/ ASIC/Business Affairs Office attendance fees <input type="checkbox"/> Probate lodging and searching attendance fees <input type="checkbox"/> Court filing attendance fees <input type="checkbox"/> Time telephone calls
Estimated date of completion:	

Signature and initials of fee earner:

Signature and initials of supervising partner:

² An 'issue of public interest' is best understood as one that is distinct from an issue of private interest, and must be an issue that: raises a matter of broad public concern or is likely to affect a significant number of people; and/or has an impact on disadvantaged or marginalised groups.