

2020



NORTHERN TERRITORY
VOLUNTEER OF THE
YEAR AWARDS
NOMINATION
KIT

Established by Volunteering SA&NT in 2014, these Awards recognise the outstanding contribution of the Northern Territory volunteers, volunteer involving organisations, corporate volunteering programs and volunteer managers at work in our community.

Volunteers are individuals or groups who are not paid for their service and contribution to the community (apart from reimbursement of out-of-pocket expenses). A volunteer contributes of their own free choice and without coercion, through a not-for-profit organisation.

Nominations will be assessed by an independent Judging Panel chaired by Volunteering NT.

Nominations for all Awards close on 9th August 2020

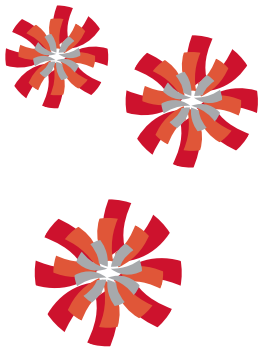


volunteering nt

Leading volunteering in the Northern Territory

A division of Volunteering SA&NT Inc.





FOLLOW THESE 8 STEPS TO GET READY TO NOMINATE...

- 1 Confirm with your nominee that they agree to being nominated and the media coverage that may follow..
- 2 Identify which award category is appropriate.
- 3 Check the entry conditions for the award.
- 4 Research facts and information that shows the amazing contribution of your nominee.
- 5 Collect supporting evidence, eg photos, media clippings, letters or statements of support, certificates, marks of achievement—up to 2 double sided A4 and email it as pdf attachment to ntvolawards@volunteeringsa-nt.org.au with the name of the nominee and award title as the subject.
- 6 Compose your responses to the selection criteria—up to 400 words for each—explaining why your nominee deserves to receive this award.
- 7 Email your nomination form and supporting documents to ntvolawards@volunteeringsa-nt.org.au.
- 8 Submit your nomination and supporting documents by 5.00pm Sunday 9th August 2020.

PRESENTATION OF THE AWARDS

The recipients of the awards will be announced publicly at two Awards Presentations.

The first event will be the **Central Australia Awards** at Double Tree by Hilton, Alice Springs on Wednesday 4 November 2020.

The 2nd event will be the **Top End Awards** at Double Tree by Hilton, Darwin on Thursday 5 November 2020

All nominees and the person who nominated them will receive an invitation to attend the Awards ceremony in their area.

Please note: If NT Government guidelines restrict the physical attendance at the Awards presentations, they will become virtual.

ANY QUESTIONS?

Awards Coordinator,
Volunteering NT

E ntvolawards@volunteeringsa-nt.org.au
T 8963 5624

AWARD CATEGORIES

Please select from the following awards. You may nominate someone for more than one category if they are eligible, however, a separate nomination form must be submitted for each award addressing the criteria for that award.

CENTRAL AUSTRALIA AWARDS

- 1 Chief Minister's Volunteer of the Year Award
- 2 Chief Minister's Youth Volunteer of the Year Award
- 3 Emergency Service Volunteer Award
- 4 Jacana Energy Community Volunteer Organisation/Team of the Year
- 5 INPEX Lifetime Contribution to Volunteering Award
- 6 Excellence in Volunteer Management Award

NT Volunteer Certificate of Appreciation

Presented to volunteers in recognition of their volunteering activity and commitment in the previous year.

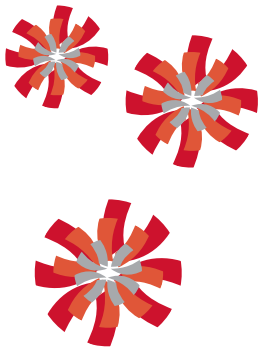
TOP END AWARDS

- 1 Chief Minister's Volunteer of the Year Award
- 2 Chief Minister's Youth Volunteer of the Year Award
- 3 Emergency Service Volunteer Award
- 4 Jacana Energy Community Volunteer Organisation/Team of the Year
- 5 INPEX Lifetime Contribution to Volunteering Award
- 6 Excellence in Volunteer Management Award

NT Volunteer Certificate of Appreciation

Presented to volunteers in recognition of their volunteering activity and commitment in the previous year.





SELECTION CRITERIA

INDIVIDUAL AWARDS (categories 2,3,5 & 6)

- Individual nominees must reside in the Northern Territory. Volunteering involving organisation/team is based in the Northern Territory.
- Nominations for individual awards may be put forward by community organisations, local and state government agencies, industry groups or individuals.
- If an individual is eligible for more than one category, and is nominated for more than one category, a separate nomination form must be submitted for each addressing the criteria for that award.
- For all individual awards: nominators must not be related to the nominee.
- Nominators must complete the nomination form.
- The nominee must be aware of and agree to the nomination.
- Nominees must agree to any media publicity and promotion associated with the awards as requested by Volunteering NT or its nominated PR/Media liaison.
- Nominees for the NT Youth Volunteer of the Year Award must be aged between 14 and 27 years on 9 August 2020.
- All hard copies of nomination information and supporting material will remain the property of Volunteering NT and will not be returned.

ORGANISATION/TEAM AWARDS (category 4)

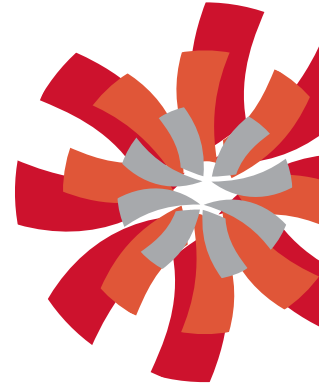
- Organisation of the Year must be a not-for-profit.
- Team of the Year must be a not-for-profit and been operating for at least the last 12 months.
- Corporate team must have volunteered in the last 12 months.
- Organisations and corporate teams may self nominate.
- Corporate teams must inform the organisation that they volunteered at the time of the nomination.

ENTRY CONDITIONS

- The organisation/team nominated must be located and operate in the Northern Territory.
- Community, public and private sector organisations may self-nominate (ie nominate itself).
- Nominators must complete the nomination form.
- The nominee must be aware of and agree to the nomination.
- All hard copies of nomination information and supporting material will remain the property of Volunteering NT and will not be returned.
- The Judging panel drawn from experienced voluntary and community sector leaders will consider all nominations and will select up to 3 finalists for these awards, and from these will choose one winner.
- The judges' decision will be final with no correspondence being entered into.
- Nominee will be required to attend their Awards presentation.

FORMAT FOR ALL NOMINATIONS

- Nominations must be submitted electronically and address the criteria for each award. Organisations may nominate more than one volunteer for any of the Awards, but only one volunteer for the NT Volunteer Certificate of Appreciation.
- All nominees for the Chief Minister's Awards and Certificates of Appreciation must agree to the nomination.
- All nominees for the Award Categories and Certificates of Appreciation must agree to media, publicity and promotion associated with the Awards as requested by Volunteering NT or the Northern Territory Government.
- All forms of nomination information will remain the property of Volunteering SA&NT and will not be returned.



CHECKLIST

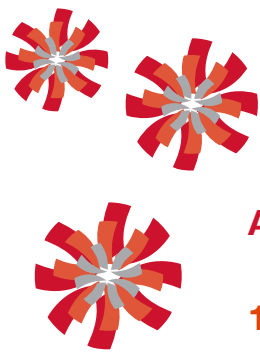
- I have confirmed the nominee agrees to being nominated and is aware of the possible media coverage that may follow.
- I have read and agree to all the relevant conditions of entry
- I have two double sided A4 pages of supporting information.
- I have informed the nominee the recipients of the awards will be announced at the Awards Presentation on the evening of Wednesday 4 November 2020 in Alice Springs or Thursday 5 November 2020 in Darwin.

Please note: If NT Government guidelines restrict the physical attendance at the Awards presentations, they will become virtual.

YOU ARE NOW READY TO SUBMIT YOUR NOMINATION ONLINE

To submit your nomination online go to:
www.volunteeringsa-nt.org.au
or
email to ntvolawards@volunteeringsa-nt.org.au

NOMINATIONS CLOSE AT 5.00PM 9 AUGUST 2020



AWARD CATEGORIES

1. CHIEF MINISTER'S VOLUNTEER OF THE YEAR AWARD

Presented in celebration of an individual who has made an outstanding voluntary commitment and who through their volunteering has positively impacted on the lives of others

CONTRIBUTION

- Describe the type, range, depth, consistency and duration of the nominee's voluntary activities and how he/she has contributed as a volunteer through his/her life.
- Explain the activities undertaken and the individuals, groups, organisations, communities, and causes supported.
- Identify what is unique or outstanding about the nominee, and their best attributes and how are these demonstrated.
- Provide examples of challenges overcome and significant achievements and successes.

BENEFIT

- Describe who has benefited from nominee's volunteering activities, and the nature and extent of the impact of the nominee's work.
- Provide specific examples of how the nominee's work has impacted on others, individuals or groups, and how far reaching the benefit and impact is felt eg locally, regionally or state-wide and whether it will have long term impact.
- Explain how others have shown appreciation and recognition of the value of the nominee's volunteering, eg certificates and accolades received.

LEADERSHIP

- Describe how the nominee has shown initiative, and provide examples of initiative and innovation.
- Describe leadership and visionary qualities of the nominee and provide examples of how this is demonstrated.
- Describe how the nominee has inspired and encouraged others.
- Describe, with examples, how the nominee has contributed to capacity building eg developed processes, resources, skills, knowledge that will sustain and grow the volunteering activity.

2. CHIEF MINISTER'S YOUTH VOLUNTEER OF THE YEAR AWARD

Presented in celebration of an individual aged 14–27 years who has made an outstanding voluntary commitment and who through their volunteering has positively impacted on the lives of others

CONTRIBUTION

- Describe the type, range, depth, consistency and duration of the nominee's voluntary activities and how he/she has contributed as a volunteer through his/her life.
- Explain the activities undertaken and the individuals, groups, organisations, communities, and causes supported.
- Identify what is unique or outstanding about the nominee, and their best attributes and how are these demonstrated.
- Provide examples of challenges overcome and significant achievements and successes.

BENEFIT

- Describe who has benefited from nominee's volunteering activities, and the nature and extent of the impact of the nominee's work.
- Provide specific examples of how the nominee's work has impacted on others, individuals or groups, and how far reaching the benefit and impact is felt eg locally, regionally or state-wide and whether it will have long term impact.
- Explain how others have shown appreciation and recognition of the value of the nominee's volunteering, eg certificates and accolades received.

LEADERSHIP

- Describe how the nominee has shown initiative, and provide examples of initiative and innovation.
- Describe leadership and visionary qualities of the nominee and provide examples of how this is demonstrated.
- Describe how the nominee has inspired and encouraged others.
- Describe, with examples, how the nominee has contributed to capacity building eg developed processes, resources, skills, knowledge that will sustain and grow the volunteering activity.

3. EMERGENCY SERVICE VOLUNTEER OF THE YEAR AWARD

Presented in recognition of exceptional volunteer achievement, which may include considerable contributions over an extended period of time within Emergency Services..

CONTRIBUTION

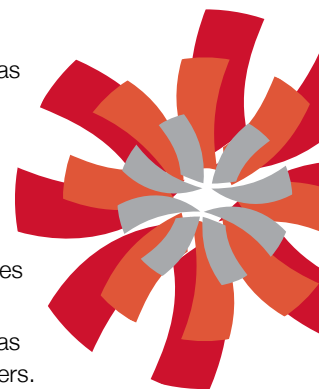
- Describe the type, range, depth, consistency and duration of the nominee's voluntary activities and how he/she has contributed as a volunteer through his/her life.
- Explain the activities undertaken and the individuals, groups, organisations, communities, and causes supported.
- Identify what is unique or outstanding about the nominee, and their best attributes and how are these demonstrated. Provide examples of challenges overcome and significant achievements and successes.

BENEFIT

- Describe who has benefited from nominee's volunteering activities, and the nature and extent of the impact of the nominee's work.
- Provide specific examples of how the nominee's work has impacted on others, individuals or groups, and how far reaching the benefit and impact is felt eg locally, regionally or state-wide and whether it will have long term impact.
- Explain how others have shown appreciation and recognition of the value of the nominee's volunteering, eg certificates and accolades received.

LEADERSHIP

- Describe how the nominee has shown initiative, and provide examples of initiative and innovation.
- Describe leadership and visionary qualities of the nominee and provide examples of how this is demonstrated.
- Describe how the nominee has inspired and encouraged others.
- Describe, with examples, how the nominee has contributed to capacity building eg developed processes, resources, skills, knowledge that will sustain and grow the volunteering activity.



4. COMMUNITY VOLUNTEER ORGANISATION/TEAM OF THE YEAR AWARD

Presented in celebration of a volunteer involving community organisation that provides innovative leadership and through good practice in volunteering brings about positive and enduring change to their community

CONTRIBUTION

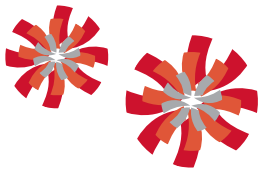
- Describe how the organisation involves volunteers in its activities and delivery of services to the community.
- Describe the type, range, depth, duration of the organisation's volunteer programs, and the individuals, groups, organisations and communities and causes supported.
- Describe the value (financial contribution) of the volunteer programs to the organisation.
- Identify what is unique or outstanding about the organisation as a volunteer involving organisation, its commitment to volunteering, and support provided for volunteers and how this is demonstrated.
- Provide examples of challenges overcome and significant achievements and successes in the delivery of services through its volunteers and volunteer programs.

BENEFIT

- Describe the impact of the organisation's volunteer programs and activities, including the benefit to the communities they serve, the organisation as a whole, and the volunteers themselves, including impact on community and employee engagement
- Provide specific examples of how the organisation, through its volunteer programs, has brought about positive and enduring change to the community it serves, and the breadth of the impact eg locally, regionally or state-wide and whether it will have positive long term benefit.
- Explain how others have shown appreciation and recognition of the value of the nominee's volunteer programs and volunteers.

LEADERSHIP

- Describe how the organisation has taken the lead.
- Provide examples of innovation in development and delivery of volunteer programs.
- Describe how the organisation champions good practice in volunteering, and provide examples of how this is demonstrated.
- Describe how the nominee has inspired and encouraged other community organisations that involve volunteers.
- Describe how the nominee has contributed to capacity building eg developed processes, resources, skills, knowledge that will sustain and grow the volunteering contribution.



5. LIFETIME CONTRIBUTION TO VOLUNTEERING AWARD

Presented in honour of an individual who has made an exemplary life-long contribution (10 years or more) to volunteering and who through their volunteering has contributed to the betterment of Northern Territory and its people.

CONTRIBUTION

- Describe the type, range, depth, consistency and duration of the nominee's voluntary activities and how he/she has contributed as a volunteer through his/her life.
- Explain the activities undertaken and the individuals, groups, organisations, communities, and causes supported.
- Identify what is unique or outstanding about the nominee, and their best attributes and how are these demonstrated.
- Provide examples of challenges overcome and significant achievements and successes.

BENEFIT

- Describe who has benefited from nominee's volunteering activities, and the nature and extent of the impact of the nominee's work.
- Provide specific examples of how the nominee's work has impacted on others, individuals or groups, and how far reaching the benefit and impact is felt eg locally, regionally or state-wide and whether it will have long term impact.
- Explain how others have shown appreciation and recognition of the value of the nominee's volunteering, eg certificates and accolades received.

LEADERSHIP

- Describe how the nominee has shown initiative, and provide examples of initiative and innovation.
- Describe leadership and visionary qualities of the nominee and provide examples of how this is demonstrated.
- Describe how the nominee has inspired and encouraged others.
- Describe, with examples, how the nominee has contributed to capacity building eg developed processes, resources, skills, knowledge that will sustain and grow the volunteering activity.

6. EXCELLENCE IN VOLUNTEER MANAGEMENT AWARD

Presented in acknowledgment of an individual salaried or non-salaried volunteer manager who has demonstrated good practice in the management of volunteers and the delivery of volunteer programs by those volunteers.

CONTRIBUTION

- Describe the type, range, depth, consistency and duration of the volunteer manager's role and activities, including the number and nature of volunteer programs, number of volunteers involved and organisations supported.
- Describe what is outstanding about the way the nominee manages volunteers and volunteer programs. Describe their best attributes and how are these demonstrated. Provide examples of challenges overcome and significant achievements and successes in volunteer management and delivery of volunteer programs.

BENEFIT

- Describe who has benefited from volunteer manager's contribution, including the volunteers, recipients of the volunteer programs, and volunteer organisations involved.
- Describe how the volunteer manager has made a difference, and the impact of good practice volunteer management on the volunteer involving organisation, the volunteers and the community they serve.
- Describe how far reaching the benefit is felt eg locally, regionally or territory-wide and whether it will have long term impact.
- Describe how important the role of the nominee is to the volunteer organisation
- Explain how organisation and others have recognised the value of the nominee's work

LEADERSHIP

- Describe how the volunteer manager has shown initiative, and provide examples of innovation in volunteer management practices.
- Describe leadership and visionary qualities of the volunteer manager and provide examples of how this is demonstrated.
- Describe how the nominee has inspired and encouraged others.
- Describe how the nominee has used good practice in volunteer management and built capacity eg developed processes, resources, skills, knowledge that will enable others to sustain and grow the volunteering programs and individual volunteers.

NT VOLUNTEER CERTIFICATE OF APPRECIATION

The NT Volunteer Certificate of Appreciation recognizes individual volunteer effort and commitment during 2020.

To be eligible for an NT Volunteer Certificate of Appreciation, the volunteer must be selected and nominated by their volunteer organisation. This is not a judged category and there are no selection criteria. Each volunteer nominated will be recognised. This category enables organisations to acknowledge one of their volunteers for their time, effort or something they have done, and provides an additional opportunity to recognise an outstanding volunteer.

Any organisation may nominate one of their current volunteers. Volunteers who are nominated for any of the categories above are not eligible for the Certificate of Appreciation..

Nominations for the Certificate of Appreciation close by 9 August 2020.

OVERALL AWARD WINNER

NORTHERN TERRITORY VOLUNTEER OF THE YEAR AWARD

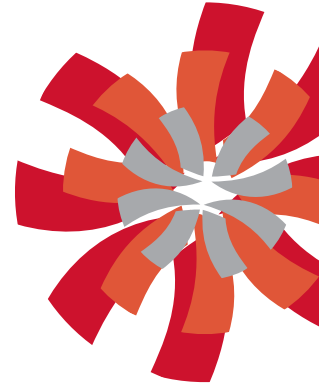
Nominations are not accepted, as the overall winner is selected by the Judging panel.

Presented in honour of an individual who has made an exemplary voluntary contribution and who through their volunteering has made a significant impact in their community.

STILL GOT QUESTIONS?

Awards Coordinator,
Volunteering NT

E ntvolawards@volunteeringsa-nt.org.au
T 8963 5624





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