



volunteering sa&nt

*Leading volunteering in South Australia
and the Northern Territory*

CORPORATE VOLUNTEERING AND CONSULTANCY SERVICES



About Volunteering SA&NT

As the peak body for volunteering in South Australia and the Northern Territory, Volunteering SA&NT (VSA&NT) has extensive experience driving sector strategy and policy development and provides unsurpassable connectivity with the sector.

VSA&NT works with individuals, organisations and communities to:

- Provide a credible and informed voice in volunteering
- Be the centre of knowledge and expertise in volunteering
- Position volunteering as a core component of a high quality of life
- Work with volunteers and volunteering communities to enrich the volunteering experience
- Increase participation in volunteering
- Encourage self-reliance in volunteer management, recruitment, retention and recognition of volunteers

Our mission is to play a key leadership role in advancing, promoting and celebrating volunteering, by providing an extensive range of services, resources and support for over 2,000 clubs, service organisations, charities and not-for-profit (NFP) organisations who support more than 600,000 volunteers, annually.

CORPORATE VOLUNTEERING

Why Corporate Volunteering?

Corporate volunteering provides your company with the opportunity to foster team building, develop skills, offer new experiences, understand community needs and give back to the community.

Corporate volunteering also addresses the following.

- The Skills Shortage - sharing expertise
- Health System Overload - by keeping people mentally and physically active, connected with community and exposed to new experiences
- Provide a Pathway to Jobs - job experience and CV
- Phased Retirement - a way of retaining key staff nearing retirement by allowing them to engage in a volunteering activity they want to pursue one or two days a week
- Winding Down - creating networks outside of the workplace.

Getting started

Corporate volunteer programs vary depending on the company and their objectives. Some give staff one or two days per year to volunteer as individuals or in organised teams (ie. garden/house renovations for charities and community groups). Others acknowledge employees who volunteer in their own time.

Four key principles form the foundation of sound volunteering programs.

- Internal support
- Staff choice and involvement
- Risk management
- Forming meaningful relationships with not-for-profit partners

Consult with your staff

The success is dependent on the level of staff participation and it is important to include them in the initial planning phases.

Staff will be attracted to volunteering due to the perceived worthiness of the activity, the opportunity it presents for developing skills, building confidence and the fun elements of being out of the office and undertaking new challenges.

Your staff may have expressed an interest in volunteering for a particular cause or you may have existing partnerships with community organisations. A well-run program will nurture mutually beneficial relationships with a variety of not-for-profit organisations.

Seeking opportunities

Search volunteer vacancies

www.volunteeringsa-nt.org.au

Download FREE WeDo app @ [Google Play](#) or [App Store](#)

Considerations

Research – narrow down your search to a few targeted organisations to see if they are a good fit

Build and nurture the relationship – make direct contact and continue the contact in the lead up

Recognise the relationship – recognise the organisations efforts in making the activity productive and enjoyable

Internal support – give the program a brand and identity and make your company contribution clear

Staff choice and internal promotions – make opportunities attractive and varied; volunteering should be an act of freewill and use company champions to promote the benefits

Recognition – internal award schemes; include articles in e-news and social media; send personal thank you emails and organise a special day to celebrate (ie. National Volunteer Week)

If you would like to engage VSA&NT to assist with your corporate volunteering program (charges apply) please contact:

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Executive Manager

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CONSULTANCY SERVICES

The VSA&NT consulting team has a proven track record in successfully undertaking projects for a wide range of clients. All VSA&NT services are informed by the National Standards for Volunteer Involving Organisations (National Standards).

Volunteering SA&NT's suite of consultancy services can be customised to meet the needs of each client and may involve one or several of the services provided by VSA&NT.

Volunteer Strategy Development

- Defining how volunteering fits within an organisations strategic vision and structure
- Development of volunteer policies, strategic goals and plans
- Assistance with implementation of the Volunteer Strategy

Volunteer Program Excellence

- Review of existing volunteer programs to identify strengths and weaknesses
- Development of recommendations and action plans for improvement in both volunteer and service outcomes
- Assistance with implementation of recommendations and action plans

Volunteer Management Review

- Review of existing volunteer management practices against the National Standards
- Development of recommendations and action plans to ensure compliance with the National Standards
- Assistance with implementation of recommendations and action plans
- Cross reference National Standards compliance to other quality standards that apply to the client organisation

Volunteer Forums

- Coordinating or project management of forums on volunteer related topics for organisations

Volunteer Program Development

- Designing new volunteer programs for clients
- Development of processes and procedures, in line with the National Standards and consistent with the clients document management system, to support volunteer programs
- Development of implementation plans
- Assistance with implementation of the recommendations and action plan

Training

- Customised interactive workshops for both paid and volunteer staff designed to meet the needs of the client
- Training topics may include
 - Volunteer management topics
 - Organisational culture development – staff and volunteers working together

NFP Governance Toolkit

- Review of board governance and strategic planning for client organisations
- Delivery of a report “score card” highlighting areas of good performance and focus for improvement

Quality Systems

- Assistance with compliance to various industry quality standards, including the National Standards and the HACCC Service Standards
- Review of compliance to systems
- Development of action plans to improve compliance

Skills for the Sector

- Placement of students or skilled volunteers into volunteer roles within an organisation
- Increased capacity for organisations
- Outcome reports for both the volunteer and the organisation
- Connecting corporates with communities through volunteering

Corporate Community Engagement

- Community forums, focus groups, stakeholder meetings and/or surveys to determine key issues and needs of volunteers, staff and/or the broader community
- Report of key findings and recommendations for future improvement
- Assistance with the implementation of recommendations

Consultations

- Detail research of volunteering issues to support the clients existing or new volunteer programs
- Preparation of research reports

All VSA&NT projects are undertaken by highly skilled and experience staff and are managed by an experienced project manager. We use an integrated project team model where the client buys access to the expertise of the whole organisation.

VSA&NT business development services have access to a wide range of skills to support our work, including, but not limited to:

- Project management
- Volunteer management
- Change management
- Strategic planning
- Operational planning
- Stakeholder consultation
- Research
- Data analysis
- Governance
- Training and staff development
- Quality system compliance
- Media and communications
- Graphic design

For further information or to discuss ways VSA&NT can help you please contact:

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